



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

Grendon Underwood Minutes of Parish Council Meeting Tuesday 27th February 2024 at 7.30pm

DRAFT Issue date 29th February 2024

E. Maker Parish Clerk

OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

Councillors Present: Moloney (Chair), Benfield (Vice), Jackman, Fealey, Scanlon, Harris, Maker and two members of the public (including Church Warden)

1. **Apologies** – None received.
2. **Open Forum** – The Church Warden informed the Council of Grendon 800. He spoke of the fact that in 1224 Grendon Underwood had their first Rector and how St Leonards want to celebrate the 800 years with community events.
These events are for the whole village and for all to be involved. Many will be free, including the Grendon 800 Pageant on 6th July, featuring a Dog Show, Classic Cars, Vintage Tractors, Police, Fire Brigade, a band and more. The Church has insurance cover and will carry out risk assessments. . Open Gardens will be on 13th, 14th & 20th July, to include window boxes and other displays. 21st July is the Dressage and Farming event. Refreshments will be available. The year will round off with a New Year's Eve Silent Disco at the Village Hall.
PC agreed to support the event on 6th July and are happy to make a financial contribution. Approval required together with quotes and receipts. Thought in the region of £500 to £1000.
Action Cllr Fealey via PCC to obtain quotes for consideration.
3. **Declarations of Interest** - Cllr Benfield - mowing. Cllr Fealey - Member of GU Parish Church Committee.
4. **Minutes of the last meeting** - agreed and signed by the Chair.
5. **Matters from last meeting:**
 - 5.1 Cllr Frank Mahon. **Action** Clerk to email for an update on the Fix My Street reports as Agreed by Cllr Mahon to action in January.
 - 5.2 Cllr Scanlon advised that Springhill Residents Association have been in contact with HS2 who may contribute a second defibrillator on the estate.
 - 5.3 Clerk confirmed BC Planning Department had reported The Swan is being marketed as a Pub. They will re-investigate if use of the building changes materially.
 - 5.4 A grant application for mowing has been received from St Leonards Church.
 - 5.5 The Asset register is to be updated following this meeting in line with Cllr Jackmans review.
 - 5.6 The Clerk is to receive her probationary review.
 - 5.7 Cllr Scanlon updated meeting. The new Village Map is ongoing and will include Community Group QR codes, points of interest and village defibrillator locations.
6. **Planning**
 - 6.1 Bramley House 24/00341/APP - No objections
 - 6.2 116 Springhill 24/00644/APP - No objections
 - 6.3 Mega Prison Update - The Working Party are very disappointed with the outcome. Many man hours had gone into fighting the proposals. Thanks must go Edgcott PC who have joined forces with GUPC to fight the application. Noted are the outstanding contributions from Rod Baker (ex Edgcott resident) and Roger Behagg, Edgcott resident. BC have reviewed fully via the legal team and confirmed there is no case to answer for a judicial review. Full planning has been granted with reserved matters. BC to liaise with MoJ and remain strong on negotiations. The Prison Working Party made up of volunteers, without financial recognition, not even out of pocket expenses could not have worked harder. No stone was left unturned. The meeting wish to thank them for their outstanding contribution.



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7. Finance:

- 7.1 Outgoing Grants - none
- 7.2 Expense claims - none
- 7.3 Invoices to be paid– Seagrave (Play Equip), Paul Baker (Hedge Cutting) and Kirsty Jackson (War Memorial Clean) Resolved to pay.
- 7.4 Banking – GUPC online. Two signatures required for manual payments. All invoices require 2 Cllr approvals post resolution. Payments cannot be actioned without due process being 2 approvals, 2 sign offs and one other to action transaction, totalling 5 actions.

8. Agenda Requests from Councillors:

8.1 Dog Poo Signage (fines)

The Chair and Clerk recently met with the Grendon School Head. She confirmed dog fouling is a real challenge to the point where they are looking to permanently close the field to dog walkers. They have put in place great measures to reduce incidents by providing poo bags and signage. The bags have been removed and fouling is extensive. **Action** Clerk: 4 more signs to be put in place. GUPC able to legally enforce £1000 fine to offenders.

8.2 Website Update

Clerk advised that the PC Website has been updated. Drop down menu is on the left-hand side, the home page has information regarding the defibrillators and the notice board is updated. A new page has been made for community contacts and the events page is now populated. The history page will have more photographs once the weather has improved. Finance page up to date to include audits. **Action:** Clerk. Asset register to be updated.

8.2.1 2 Councillors still to supply photos for website **Action:** Cllrs Harris & Scanlon.

8.2.2 Lead Councillors/Committees/Groups. Councillors are members of the following Community Groups, Committees or act as Lead for the Parish Council. The website will updated with the following:- Cllr Moloney – Chair of the Parish Council – Finance, Communications, Prison Party, FCC, Cllr Benfield – PC Planning Co-ordinator, Treasurer of Grendon Underwood Football Club, Cllr Jackman – PC Planning Lead, Independent Trustee and Treasurer of Grendon Underwood Village Hall, Saye and Sele Trustee, Chair of Grendon Underwood Football Club, Cllr Fealey – PC appointed Trustee of Grendon Underwood Village Hall, and member of Grendon Underwood Parochial Church Council, Cllr Scanlon – Chair of Springhill Residents' Group, Trustee of Grendon Underwood Village Hall on behalf of Grendon Underwood Football Club, Committee Member, Youth Team coordinator and player registration officer for Grendon Underwood Football Club, Cllr Harris – PC Speeding Co-ordinator, Cllr Maker – PC Environment Co-ordinator. **Action:** Clerk to update website

8.3 Village Posters

Love your village posters have been finalised and will be printed and pinned up around the village after the Village Litter Pick on 2nd March. PC/BC responsibilities notice to be finalised by Clerk **Action:** Clerk to print and pin up around village. Residents to be encouraged to spend 2 minutes picking up litter outside of their own property each month.

8.4 Play Equipment

Cllr Maker detailed attempts to contact the company who installed the failing equipment some 10 years ago. He felt there may be more life left in some of the equipment with the exception of the zip wire. He would like to have the support of local parents to form a working party to maintain the equipment. Equipment to have safety inspections on a monthly basis. Reports to be uploaded to GUPC website. Until the play equipment has been repaired and reinspected by a third party and deemed safe to use it will remain closed off to all users. **Action:** Cllr Jackman is to contact Rob Dukes, a specialist in wood to inspect/advise on necessary repairs.

8.5 Village grass cutting contract.

Cllr Benfield declared an interest and was omitted from discussion. The Chair updated meeting on the history of GUPC support to the Church regarding mowing. Cllr Jackman stressed the maximum grant available from GUPC is £1000 per year on one application. Cllr Maker is lead on village mowing and had gained risk assessments and tenders from 3 contractors, each provided employee and public liability insurance. All with the exception of Cllr Benfield reviewed quotes as provided by Cllr Maker for the 3 contractors. After discussion, Cllr Harris proposed to award the contract to 'A T Benfield Landscapes' Cllr Scanlon seconded., Agreed by all.

Action: Cllrs Moloney and Maker to prepare agreement between GUPC and AT Benfield Landscapes.



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8.6 Replacement Benches

Clerk advised the grant application to the Community Board for replacement benches had been unsuccessful. **Action** Cllr Moloney to investigate alternative grant avenues.

8.7 Kerb Weir drains

Cllr Maker spoke of his frustration that BC have not addressed the problem with the weirs, as it's been going on for almost a year now. He also expressed the need for the signage to be repainted on the Broadway and for the vegetation to be cleared to the 30mph sign; he has been chasing BC since June 2023 for these works. Cllr Moloney advised Cllr Maker to table all communications in preparation for his meeting with County Cllr Angela Macpherson early next month. **Action:** Cllr Maker to report back to PC before next steps can be decided.

8.8 EKFB path.

Cllr Moloney reported the project had been delayed for several reasons, weather and defects being the main issues. The path is now complete and has been upgraded to tarmac. The path has been provided at no cost to GUPC. EKFB to make good verge with seed once weather has improved and agreed no later than 30th April. **Action:** Clerk formal letter of thanks to be sent

8.9 Speeding

Cllr Harris confirmed the accuracy of speeding data provided. Cllr Moloney stressed the need for monthly accurate data to be provided. Essential for Cllr Moloney to progress speeding initiatives that she is working on with TVP. All agreed stringent measures to be put in place. 20 is Plenty signage to be ordered. Resident to Lead on Speed Watch. **Actions:** Cllr Harris agreed to provide monthly data. Clerk to order signage. School to prepare artwork for road signs and hopefully the prison to frame. Cllr Moloney to discuss logistics at meeting with Prison Governor next month.

8.10 War Memorial

Kirsty Jackson had cleaned the War Memorial. All agreed what a difference it had made. Kirsty has agreed to clean March and September each year on a voluntary basis.

8.11 Defibrillators

Cllr Moloney confirmed she had inspected and carried out prescribed tests. Reports all clear. **Action:** Clerk to update register.

9. Report from Stakeholders:

- 9.1 Village Hall – AGM Meeting 10th April 2024
- 9.2 Saye and Sele - the World Challenge is under expended. Notices in Life Together signposting grants available for all students aged 25 or younger for educational or life skills living in Grendon Underwood and Quainton
- 9.3 Residents - Nothing to report.

Date and time of next meeting Tuesday 26th March 2024 at 7.30pm

The Chair closed the meeting at 9.30pm

Date	Type	Transaction Description	Debit	Credit
29/02/2024	FPO	WAR MEMORIAL CLEANING	£ 300.00	
29/02/2024	FPO	SEAGRAVE PLAYGROUND INSPECTION	£ 240.00	
29/02/2024	FPO	HEDGE CUTING	£ 150.00	
29/02/2024	FPO	CLERK SALARY	£ 520.00	
27/02/2024	DD	SSE ENERGY SUPPLY	£ 91.39	
01/02/2024	FPO	E. ON ENERGY	£ 32.30	
01/02/2024	DD	S F LTD SEELS LOAN REPAYMENT	£ 510.53	
01/02/2024	DD	BUCKINGHAMSHIRE COUNCIL GENERAL WASTE	£ 35.05	
01/02/2024	SO	MARION RYLEY	£ 10.00	